

2018 Golden West Region Spring Conference

EXHIBIT ROOM HOURS

FRIDAY, JUNE 8 7:30 AM – 8:55 AM 12:10- 12:25 PM 3:25 PM – 3:45 PM	SATURDAY, JUNE 9 7:30 AM – 8:55 AM 10:15 AM – 10:40 AM Noon -12:25 PM 1:45 PM – 2:15 PM (Last Time)
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SET-UP HOURS: FRIDAY, JUNE 8 ~ 7:00 AM – 7:30 AM
TEAR-DOWN and CLEAN-UP: SATURDAY, JUNE 9 ~ 2:15 PM

EXHIBIT ROOM INFORMATION

- Exhibit tables must be reserved through the online registration system.
- You can obtain this permit online at no cost to your club. Instructions to prepare and submit your permit application online are available on the GWR Website Spring Conference Page. **No seller's permit is required in Arizona or on Tribal Lands in California.**
- No items will be sold by anyone for personal profit. Items are restricted to Soroptimist fundraisers only. All promotional sales for club fundraising projects will be limited to the exhibit room and posted times. A Soroptimist from the sponsoring club must be present. (GWR Procedures, Conference, 14 b).
- The exhibit room will be open during conference breaks only. See above schedule.
- At least one member of the exhibiting club must be at the table(s) when Exhibit Room is open.
- Raffle and event tickets are considered sales items, and must be sold only in the Exhibit Room.
- Tickets may not be sold during meetings or meals.
- Each club must provide its own cash box, change, and be responsible for all cash transactions and storage.
- **Raffle ticket must provide a place for buyer's name. Winners will be posted for pick-up at the last general session on Saturday**
- All items must be removed from the Exhibit Room during the Tear-Down and Clean-Up date and time posted above. **Any items left will become the property of the Spring Conference Committee.**

Deadline for reserving a table through online registration is Friday, May 11, 2018

All questions related to the Exhibit Room should be directed to
Carol Roddy, 2018 GWR Registration Chair
909-214-5996 ~ CSVRoddy@aol.com